

Using PowerPoint® to Present Stock Portfolio Final Results

Outstanding, professional-style slide presentations can be produced using PowerPoint® presentation software. Virtually all professionals use PowerPoint® when making presentations.

Your instructor will give some basic instruction on how to setup and produce your own PowerPoint® slide show. After you know some of the basic operations and how to get around, you can experiment using a variety of graphics and visual effects to create your own presentation. Many students have some or a lot of experience using PowerPoint®. It may save you time to get help from other students as you learn and practice today.

After some basic instruction, create a slide show, with a total of 6 slides that describe the results of your stock investing and the companies in which you invested. The six slides should contain the following:

Slide #1 Title Slide	Title of the presentation, Student Information, Date
Slide #2 Company 1 Profile	Name, Location, Objectives of Company #1
Slide #3 Company 2 Profile	Name, Location, Objectives of Company #2
Slide #4 Summary Graph of Stock Performance	A single line graph, with 2 lines, that shows the total value of each stock each week of the 16-week investment period.
Slide #5 Investment Performance Summary	2 short paragraphs (50 words or less each) that describe what happened to the value of the stock, and why, over the 16 weeks.
Slide #6 References	Websites that you used to learn why the stock values went up or down.

Make sure the slide show demonstrates that you know how to use many of the special features of PowerPoint®, including:

- **Make sure all text and graphics are easy to read (large enough and with enough contrast)**
- Selecting an interesting presentation template design
- Changing the background colors on the template slides
- Add text boxes (different sizes and styles of font, bold print, italicized print)
- Add some data tables, charts &/or graphs to some of your slides
- Add the date and time to some of your slides
- Adding different shapes, lines, and circles (try “Auto Shape”)
- Using WordArt to produce titles and other interesting text
- Change colors in the WordArt text and background
- In WordArt, use different sizes and styles of font, bold & italicized print, add shadows
- Change the position of the WordArt on the slide
- Add clip art from either the “gallery” or the Internet to some of the slides (include reference information)

---> Print 2 copies of your “6-slide show” each on a single page (learn how to do it before you print). Glue one copy into your notebook and submit one to your instructor. Be prepared to make a 5-minute oral presentation to the class using your PowerPoint® slide show.

Due date _____