

Biotechnology Employee/Student Participation Evaluation Rubric

Qualities Demonstrated by Student/Employee	Approximate Raise in an Industry Setting	% Score in Course
<ul style="list-style-type: none"> - Pleasant, positive attitude, easy to get along with. - Shows willingness to benefit from training. - Acts appropriately in the lab and meetings. - Acts in an alert and safe manner. - Participates in all lab work and discussions completely and appropriately. - Works well as a team member, sharing in the work distribution. - Completes assignment in a reasonable amount of time.. - Follows all written and oral instructions. - Asks appropriate questions. - Is self-directed, recognizing tasks which need to be done. - Reflects on work done and the values and applications of the work. - Maintains a clean and orderly lab station workspace. - Contributes to the organization and cleanliness of common lab areas. 	<p>15% merit raise Meant to encourage employee to stay long-term. This is very valuable employee.</p>	95
<ul style="list-style-type: none"> - Pleasant, positive attitude, easy to get along with. - Shows willingness to benefit from training. - Acts appropriately in the lab and meetings. - Acts in an alert and safe manner. - Participates in most lab work and most discussions. - Works well as a team member, sharing in the work distribution. - Completes assignment in a reasonable amount of time. - Follows most written and oral instructions. - Usually asks appropriate questions. - Usually is self-directed, recognizing tasks which need to be done. - Often reflects on work done and its value and applications. - Maintains a clean and orderly lab station workspace. - Contributes to the organization and cleanliness of common lab areas. 	<p>10% merit raise. Meant to encourage employee to stay long-term. Also meant to encourage the employee to reflect on slight improvements to increase effectiveness. A valuable employee.</p>	90
<ul style="list-style-type: none"> - Pleasant, positive attitude, easy to get along with. - Shows willingness to benefit from training. - Usually acts appropriately in the lab and meetings. - Usually acts in an alert and safe manner. - Participates in most lab work and most discussions. - Usually works well as a team member, sharing in the work. - Usually completes assignment in a reasonable amount of time. - Follows most written and oral instructions. - Usually asks appropriate questions. - Sometimes is self-directed, recognizing tasks which need to be done. - Rarely reflects on work done and its value and applications. - Usually maintains a clean and orderly lab station workspace. - Usually contributes to the organization and cleanliness of lab areas. 	<p>5% "cost of living" raise. Meant to encourage the employee to reflect on improvements to increase effectiveness. A good employee.</p>	85
<ul style="list-style-type: none"> - Usually has a pleasant, positive attitude, easy to get along with. - Usually shows willingness to benefit from training. - Usually acts appropriately in the lab and meetings. - Usually acts in an alert and safe manner. - Participates in most lab work and most discussions. - Usually works well as a team member, sharing in the work. - Usually completes assignment in a reasonable amount of time. - Follows most written and oral instructions. - Usually asks appropriate questions. - Sometimes is self-directed, recognizing tasks which need to be done. - Rarely reflects on work done and its value and applications. - Usually maintains a clean and orderly lab station workspace. - Usually contributes to the organization and cleanliness of lab areas. 	<p>0% raise. Meant to encourage the employee to make significant improvements to increase effectiveness. A fair employee.</p>	80
Employee/student does not meet a significant number of the standards in the previous section.	<p>0% raise, Employee is not demonstrating enough effectiveness or productivity. An ineffective employee in danger of being released.</p>	Less than 80